



PENTATHLON CANADA
Internal Nomination Process (INP)
Santiago 2023 – Pan American Games

This document outlines the process for qualification for the 2023 Pan American Games

This version of the INP was approved on 5 October 2022 and replaces all previous version of the INP.

Introduction

The purpose of this document is to set out the process and criteria that will be used by Pentathlon Canada to select athletes to the Santiago 2023 team.

Policy amendments due to unforeseen competition schedule disruptions will be communicated to Pentathlon Canada members.

Decision Making Authority

The Canadian Olympic Committee mandates Pentathlon Canada to determine the Internal Nomination Procedures for the athletes and staff that will be nominated to the COC for the 2023 Pan American Games.

The Pentathlon Canada High Performance Director (HPD) has the final authority over the selection of the team. After the selection process is completed, if any events remain unfilled, the HPD has the authority to fill those events in accordance with the selection process outlined in this document. If unanticipated circumstances arise that are not covered in the selection criteria, a final and binding decision will be made by the HPD.

For clarifications or questions on the content of the INP, please contact the Pentathlon Canada HPD, Ian Soellner, at ian.soellner@gmail.com.

Athlete Eligibility

- Be a Canadian citizen with a valid passport that does not expire on or before 5 May 2024.
- Be a current Pentathlon Canada registered member, in good standing.
- Sign, submit, and comply with the Pentathlon Canada Athlete Agreement, and completion of Respect in Sport for Activity Leaders.
- Be in compliance with all UIPM, Pan Am Confederation, and Pan Am Sports eligibility requirements.
- Sign, submit, and comply with the COC Athlete Agreement and Organising Committee (OCOG) Conditions of Participation form no later than 15 September 2023. Where the athlete is under the age of 19 years, the parent or guardian must also sign these agreements.
- Athletes must hold their UIPM Senior Riding License.
- Athletes must have achieved at minimum 1285 (Senior Men Category) / 1170 (Senior Women Category) points at the Canadian National Championships, or UIPM Sanctioned International Category A, B or C Competition.

Pentathlon Canada Selection Criterion and Process

- Three (3) Team Canada athlete quota spots available subject to Pan Am Sports final allocation.
- Number of selected athletes is based on the available individual quota spots per category.
- Number of selected athletes is based on the available relay event quota spots.
- Selection is based on the following in priority order and will be summarized on the Pentathlon Canada 2023 Pan American Games ranking list:
 1. Athlete selection order is based on their ranking using the highest pentathlon score achieved by the athletes at a Senior UIPM Category A, B, C International Pentathlon Competition, or a Canada Cup Event between 16 October 2022 to 1 September 2023.
 - In the event of a tie in UIPM sanctioned international competition scores, the second highest score of each athlete will determine the selection priority.

- In the event of a tie in scores that occurred in the same competition the athlete with the best result in the Laser-Run will be placed in the higher position. If the tie remains, the athlete with the best result in the immediately previous phase (fencing or swimming), and so on will be placed in the higher position.

Relay Event

- Selection for the Relay Event will be based on the Pentathlon Canada Athlete Ranking list noted above. The top ranked athlete(s) will have first refusal to participate in the relay event. The decision must be completed prior to arrival at the host nation. The athlete ranked next on the Pentathlon Canada Athlete Ranking List will have the option to compete should the higher ranked athlete decline. The process will continue by rank order until the positions are filled.

Pre-Selection:

There is no pre-selection for Santiago 2023 – Pan American Games

Event Prioritization:

Events to be used will be prioritized as follows:

- Priority 1: The athlete's highest score achieved at a Senior/Open International UIPM Category A, B, C or Canada Cup event. The athletes must have had the ability to complete a full pentathlon event which includes the fence, swim, ride, laser run.
- Priority 2: If additional quota spots are available following the completion of selection events outlined in Priority 1, the Pentathlon Canada Senior/Open National Championships immediately preceding the final selection date will determine selection of athletes for these remaining quota spots. The unqualified athletes will be ranked based highest to lowest score achieved in the full pentathlon event which includes the fence, swim, ride, laser run.

Re-Allocated Quota Places:

In the event an athlete who has been selected to compete at the Santiago 2023 – Pan American Games is unable to participate the next ranked athlete on the selection ranking list will be eligible to assume the quota spot if they have met all other selection requirements.

Internal Team Selection Notification:

Athletes will be notified of Team selection on 7 September 2023.

Team Nomination Date:

Team Nomination will be completed by 26 September 2023.

Team Announcement Date:

Team Announcement will be completed by 5 October 2023.

Alternate Athletes:

It is the intention of the Pentathlon Canada high performance program to identify 2 alternates per gender following the 2023 Pan American Games Selection Period to create a more optimal training group and to adequately prepare substitutes in the eventuality that an athlete must withdraw or is removed from the team prior to the Games. These alternates will be identified by ranking within the Pentathlon Canada 2023 Pan American Games Selection ranking list following the criteria identified in this INP and will train as the “Games Squad” right until the nomination deadline for the 2023 Games. Substitutions after 29 September 2023, are subject to the Pan Am Sports Late Athlete Replacement Policy.

In announcing the final nomination for the 2023 Pan American Games, where appropriate and indicated in the selection criteria, Pentathlon Canada will also announce alternate athletes who may be called to replace an athlete who is unable to compete at the 2023 Pan American Games for any reason. These athletes’ information will be submitted to the COC at the same time as the selected athletes’ information.

Pentathlon Canada shall identify all athletes who meet the criteria for nomination set out in this INP, but who cannot be nominated due to quota limitations, as alternates in their specific events.

Pentathlon Canada shall decide whether athletes nominated as alternates will travel to any pre-Games training camps or to the Games based on the following factors: financial considerations, whether an accreditation can be obtained for the athlete at the Games

Performance Readiness & Injuries:

Athletes must demonstrate performance readiness by participating in the Canadian National Championships immediately preceding the 2023 Pan American Games. Should the Canadian National Championships not occur in 2023 prior to the 2023 Pan American Games the athlete must have a Pentathlon competition within 4 months of the final selection date.

Removal of an Athlete:

An athlete will be removed from the team for anti-doping rule violation, violation of a Code of Conduct, or missed deadlines for required document submission.

The athlete will be notified by the Pentathlon Canada High Performance Director (Ian Soellner) via telephone, email and formal letter.

During the Nomination/Qualification Period

- The Pentathlon Canada High Performance Director (*Ian Soellner*) may, at any time, and at their discretion, remove an athlete from the Canadian Team if, after following the relevant and applicable disciplinary process, the athlete has been found to have violated the Pentathlon Canada Code of Conduct. The Pentathlon Canada High Performance Director will advise the affected athlete, in writing, of their decision to remove them from the Canadian Team.
- As applicable, an athlete may not be nominated or will be removed from the 2023 Pan American Team if, they have been subject to a period of ineligibility or a provisional suspension by any anti-doping organization with authority over the athlete and the period of ineligibility or provisional suspension will be in force during the qualification period or the Games.
- Prior to Team Nomination to the COC, the Pentathlon Canada High Performance Director will have the final authority over removal of any athlete from the athlete pool and/or 2023 Pan American Games Team. Following nomination to the COC, any such removals are subject to the approval of the COC Team Selection Committee. Reasons for removal may include, but are not limited to:
 - Inability to maintain high training standards
 - Inability to meet performance expectations in competition
 - Failure to respect any conditions indicated in the athlete's declaration of interest
 - Inability to perform due to injury, illness or for other medical reasons as determined by Athlete's personal physician and in consultation with COC Chief Doctor once on-site (refer to *Appendix X*)
 - Violation of team rules (refer to *Appendix X*)
 - Violation of the National Team Code of Conduct (refer to *Appendix X*)
 - Detrimental conduct to the team and/or the image of Pentathlon Canada or the national team program
 - Failure to adhere to the anti-doping rules or requirements of any anti-doping organization with authority over the athlete

Post Nomination

- The Pentathlon Canada High Performance Director (Ian Soellner) reserves the right to withdraw an athlete's nomination from the Canadian Team:
 - If the athlete has not taken part in the mandatory training camps organised by Pentathlon Canada prior to the event.
 - If the athlete has not fulfilled their responsibilities as identified in the Pentathlon Canada Athlete Agreement

- If the athlete has not fulfilled their responsibilities as identified in the Pentathlon Canada Athlete Code of Conduct.
- If the athlete has not followed any previously communicated training program and/or competition requirements
- If the athlete fails to respect any other conditions of nomination as specified by Pentathlon Canada at the time of nomination

After the athlete has been nominated to the Canadian Team, the COC may remove an athlete from the Team if, after following the relevant and applicable disciplinary process, the athlete is found to have violated the COC's Code of Conduct, the terms of the COC Athlete Agreement or any other relevant and applicable COC policy

Confirmation of Entries including Late Athlete Replacement Policy:

On September 26, 2023, Pentathlon Canada shall determine the athletes (and alternate athletes) it proposes to nominate to the COC for positions on the 2023 Pan American Games Team. Subject to any revisions required by an athlete's decision to decline a nomination to be a member of the 2023 Pan American Games Team, or by an athlete's inability to participate at a competitive level due to a health-related curtailment of activities, Pentathlon Canada shall submit its list of athletes and alternates being nominated to the COC for the 2023 Canadian Pan American Games Team on September 26, 2023.

Substitutions after nomination to the COC are subject to the approval of the COC Team Selection Committee. Any such replacements after September 26, 2023 are also subject to the Pan Am Sports Late Athlete Replacement Policy.

Should a nominated athlete, at any time between the sport entry deadline of time and date and the sport technical meeting for the *2023 Pan American Games*, decline their nomination or be declared unable to participate in a competitive manner, that athlete shall be replaced, subject to the approval of the COC Team Selection Committee, Pan Am Sports Late Athlete Replacement Policy, and UIPM regulations, by the highest ranked alternate in their event.

In the case of an athlete replacement, note that the Canadian Pan American Games Team privileges will be transferred to the incoming athlete while the privileges of the athlete who is being replaced will be re-evaluated.

COVID Considerations and Disclaimer

- Should any event specified in this INP be canceled, postponed, rescheduled, or replaced, Pentathlon Canada shall update the nomination procedures indicated in this INP, as applicable, as soon as reasonably possible and shall communicate any modifications to all impacted individuals, and publish the modified INP on its website, prior to the postponed, rescheduled or replacement event.
- Pentathlon Canada recognizes that athletes and coaches, for safety reasons related to the COVID-19 pandemic, may decide not to travel to and participate in events indicated in this INP that will be used for nomination to the Cali 2021 Team, even in circumstances when the event may proceed as planned, and even when Pentathlon Canada has decided that it will travel to and participate in the event because it has decided, following consultation with medical and public health safety experts, that it is safe to do so. In such circumstances, athletes will be responsible for any impact that their decision may have on their qualification or nomination to the Santiago 2023 Team.
- Pentathlon Canada is carefully following the evolution of the coronavirus on the global and domestic level and how it may impact obtaining quota spots for the Santiago 2023 Games and/or domestic nomination of athletes for the Santiago 2023 Games. Unless otherwise required by exceptional and unforeseen circumstances related to the impact of the coronavirus, Pentathlon Canada will respect these published Internal Nomination Procedures as written.
- However, situations related to the coronavirus pandemic may arise that require this Internal Nomination Procedure to be modified. Any modifications will be made promptly and as often as required following developments that directly impact the Internal Nomination Procedure. In such circumstances, any modifications will be communicated to all affected individuals as soon as possible.
- Further, situations may arise that do not allow this Internal Nomination Procedure to be modified or applied as written due to time constraints or other exceptional and unforeseen circumstances. In such situations, any decision, including nomination decisions, will be made by the individual(s) with decision-making authority, as stated in this Internal Nomination Procedure, in consultation with the HPD, and in accordance with the stated performance objectives and selection philosophy and approach as stated herein. Should it be necessary to make any decision in this manner, Pentathlon Canada will communicate with all affected individuals as soon as possible.
- Federal and provincial regulations regarding quarantines and other restrictions are not in control of the Canadian Olympic Committee or Pentathlon Canada and as such athletes choosing to compete may be subject to restrictions and any associated costs related to them.
- The Canadian Olympic Committee and Pentathlon Canada each have the discretion to decline to send a team, should the risk to members' safety be deemed too high.

Amendments and Unforeseen Circumstances

Any changes to this document shall be communicated directly to Pentathlon National Team Pool Athletes, Coaches and support team. This clause shall not be used to justify changes after a competition or trials which formed part of these Internal Nomination Procedures unless it is related to an unforeseen circumstance. This is to allow for changes to this document that may become necessary due to a



typographical error or a lack of clarity in a definition or wording before it has an impact on athletes. In the event of a change to this document, Pentathlon Canada shall inform the COC of the changes and the reasons for those changes as soon as possible.

In the event of unforeseen circumstances beyond the control of Pentathlon Canada that prevents the High-Performance Director (Ian Soellner) from fairly implementing these Internal Nomination Procedures as written, the Pentathlon Canada Executive Director (Shelley Callaghan) shall have the full discretion to resolve the matter as they see fit, taking into account factors and circumstances that they deem relevant.

In situations where unforeseen circumstances do not allow the selection process to be fairly and objectively applied, the High-Performance Director in consultation with the Appeals Committee, reserves the right to rule on an appropriate course of action.

The Pentathlon Canada High Performance Director reserves the right to review and modify any selection criteria or decision related to the selection process in the case of rule or policy changes from the UIPM or Pan Am Sports that affect the selection criteria set out in this document. In the event that the selection criteria is modified, Pentathlon Canada promptly post an announcement on its website announcing the changes.

Appeals

Pentathlon Canada nominations to the COC for the *2023 Pan American Games* may be appealed in accordance with the procedures set out in the [Pentathlon Canada Appeals Policy](#). Any dispute relating to the Pentathlon Canada Internal Nomination Procedures for the *2023 Pan American Games* must be brought according to said Policy or may be brought directly to the SDRCC with the consent of all parties.

If an appeal is urgent and a decision must be made quickly, both parties may agree to bypass the internal appeal process have the matter heard directly before the Sport Dispute Resolution Centre of Canada (SDRCC).

Internal appeals shall be made in writing to the Pentathlon Canada High Performance Director (Ian Soellner) at ian.soellner@gmail.com. The appeals must follow the Pentathlon Canada appeal procedures in place at the time the team is announced.

The external nomination and selection timelines set by the UIPM, Pan Am Sports and COC are very short and therefore appeals must be filed no later than 11:59pm (Pacific Time) on 7 September 2023.

INP Publication

Pentathlon Canada's INP for the 2023 Pan American Games will be published prior to 15 October 2022. The INP will be circulated via email to all 2022-2023 high performance program athletes and coaches and posted on the Pentathlon Canada website. All subsequent amendments to the approved INP will be circulated to all 2022-2023 high performance program athletes and coaches and posted on Pentathlon Canada website.

The Internal Nomination Procedures for the 2023 Pan American Games will be communicated through Pentathlon Canada official publications, posted on the Pentathlon Canada website and distributed by email to 2022-2023 Pentathlon Canada national team members.

Staff Selection:

- Pentathlon Canada nominated team leaders must satisfy the expectations and requirements of the Canadian Olympic Committee's [Team Leader Position Description](#).
- The Pentathlon Canada High Performance Director has the sole discretion in selecting the support staff, including team leader, coach(s) for the *2023 Pan American Games*. The support staff will be selected based on the principle of sending a team of specialists that is best capable of assisting athletes in achieving podium performances at the Games. All selections are subject to COC approval.
- The selection of team support staff (Team Leader and/or Coach) will be endorsed via a pole vote of Qualified Athletes (majority decision).
- The Team Leader and Coach must be a member in good standing of Pentathlon Canada, have a valid passport that does not expire on or before 5 May 2024, sign, submit, and comply with the COC Support Team Agreement and Organising Committee Conditions of Participation form (Eligibility Conditions form for Pan American Games) no later than 15 September 2023.

Timelines Summary:

| Date | Examples |
|--------------------------------------|---|
| October 15, 2022 | INP published/circulated |
| February 26, 2023 | Athlete pool named |
| October 16, 2022 – September 1, 2023 | Pentathlon Canada Qualification period |
| October 16, 2022 – September 1, 2023 | Selection event(s) or qualification event(s): <ul style="list-style-type: none"> ● 2022 Pan American Championships, Brazil, ● UIPM Category A, B or C Events October 16, 2022-September 1, 2023 ● Canada Cup Events between October 16, 2022 – September 1, 2023 |
| August 30, 2023 | Deadline to declare intent to be considered for selection |
| September 15, 2023 | Deadline to have signed the Pentathlon Canada Athlete Agreement, Code Of Conduct, submitted any required documents |
| September 1, 2023 | Date of applicable IF world ranking for selection purposes |
| September 7, 2023 | Date team will be selected |
| September 7, 2023 | Date athlete must accept their selection (Yes, they will participate in the Games or No, thanks) |
| September 7, 2023 | Timeline or deadline for filing an Appeal |
| September 15, 2023 | Date to sign and return the COC Athlete Agreement and Conditions of Participation Form |
| September 26, 2023 | Date team will be nominated to the COC |



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|-----------------|----------------------------------|
| October 5, 2023 | Date of formal team announcement |
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Funding:

The athletes and support staff are responsible for all expenses for training, competitions, travel, and accommodations for qualification events and the 2023 Pan American Games. Any funds allocated to, or by Pentathlon Canada will be provided as reimbursement where possible.

Contact:

For clarifications or questions on the contents of the INP, please contact Pentathlon Canada High Performance Director (Ian Soellner) at phone: 604-702-8012 or email: ian.soellner@gmail.com.

Glossary:

Canada Cup Event – A Pentathlon Canada sanctioned domestic senior competition that includes a riding event with jump height and course design consistent with UIPM Category A competition standard (1.10 meters), fencing event with a competitive field that includes individual sport fencing athletes of a Provincial and/or National calibre, laser run event that is consistent with UIPM Category A competition standards.

UIPM Category A Competitions: Olympic Games, World Championships, Continental Championships and Games, World Cups and World Cup Final, Champion of Champions.

UIPM Category B Competitions: Regional Championships and Games, Championships and other World Ranking Competitions.

UIPM Category C Competitions: Other international competitions and international Championships of any kind organised by UIPM member federations. The LOC must have invited the required number of national federations to take part.